

UOW PULSE USERS' CODE OF CONDUCT – UNIACTIVE

Date approved:	March 2025	Date Policy will take effect:	Immediately	Date of Next Review:	March 2027
Approved by:	Head of People and Culture				
Custodian title:	Head of People and Culture				
Responsible Unit:	Human Resources				
Supporting documents, procedures & forms of this policy:	Disability Policy Drug and Alcohol Policy EEO Anti-Discrimination Policy Code of Conduct Work Health Safety Policy				
Audience:	Public – UOW Pulse Users' of the Aquatic and Recreation Centre				
Expiry Date of Policy:	In place until reviewed				

1. Preamble

1.1 The UOW Pulse Rules for Member Conduct and Discipline inform the UniActive Code of Conduct, its implementation, and application.

1.2 This Code applies to all users of the UniActive facilities and services, ensuring an appropriate environment for sport, recreation, and leisure.

1.3 Definitions:

- "Primary Investigation Officer" refers to the UOW Pulse Chief Executive Officer or nominee.
- "Environment" includes the Centre's internal, external, and virtual spaces.
- "Users" refer to anyone using the UniActive services and facilities.
- "Precincts" include the UniActive physical spaces (e.g., car parks, tennis courts)

2. Conditions of Entry

2.1 Any person within the UniActive Facilities for the purpose of these conditions is deemed a user.

2.2 It is a condition of entry that Users must:

- a) Only use the facilities if they are a member, paying visitor or free trial guests.

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- b) Obey all signs and UniActive staff directions.
- c) Avoid disorderly or disruptive behavior that may impact other patrons

2.3 UOW Pulse or UniActive staff reserves the right to refuse entry or remove from the premises any person not adhering to these conditions. Members behaving in breach of these conditions may have their membership suspended or revoked

2.4 All users have a right to access the services and facilities of Aquatic & Recreation Centre without undue distraction or disturbance.

2.5 Inappropriate language or behavior will not be tolerated.

2.6 Vandalism or property damage will result in liability for repair or replacement costs.

3. Dress Code

3.1 Users must wear appropriate exercise attire, including a t-shirt/singlet and shorts.

3.2 Fully covered, non-marking sports shoes are required on indoor court surfaces and in the gym.

4. Smoking, Food, and Drink

4.1 Smoking and vaping are prohibited throughout the Centre, including car parks and outdoor sports areas.

4.2 Glass bottles are prohibited.

4.3 Alcohol consumption is restricted to designated areas and subject to Responsible Service of Alcohol (RSA) laws.

4.4 No flammable or hazardous substances may be brought into the Centre.

5. Animals

5.1 Only guide and assistance animals are permitted within the Centre.

5.2 Animals are not permitted inside campus buildings unless authorised by the Vice-Principal (Administration);

5.3 Authorised persons may take action to remove unauthorised animals from the campus by whatever means are necessary. Dogs on the grounds of the campus must in accordance with the provisions of the NSW Dog Act, be on a leash and under effective control at all times by a competent person. An authorised person may request the owner of any dog to comply with this provision or may request the owner and the dog to leave the campus.

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6. Mobile Phones & Cameras

- 6.1 Phones and cameras are not permitted in changing rooms.
- 6.2 Users may not photograph or film others without permission from management and the individuals involved.
- 6.3 Commercial photography or filming requires prior authorisation.
- 6.4 Use of mobile phones while operating gym equipment is discouraged for safety reasons.

7. Personal Belongings & Hire Equipment

- 7.1 Lost property is held for 14 days before being donated to charity.
- 7.2 The Centre is not responsible for personal belongings left unattended.
- 7.3 Users are responsible for hired equipment and will be charged for lost or damaged items.

8. Minimum Age for Facility Use

- 8.1 The Minimum age for the use of the Gym is 12 years of age
- 8.2 It is strongly encouraged that 12 & 13 years olds do an exercise consultation on their first visit.
- 8.3 Appropriate exercises would be cardio equipment, bodyweight exercises and light dumbbell exercises for 12 & 13 year olds
- 8.2 ****Weights & Circuit Areas:**** Minimum age 16 years with a Pre-Exercise Screen.
- 8.3 ****Group Fitness Classes:**** Minimum age 14 years (except for BodyPump and CardioBox, which require age 16+).
- 8.4 ****Aquatic Supervision:****
 - a) Children under 5 must be within arm's reach of a parent/guardian in the water.
 - b) Children 6-10 must be under direct visual supervision.
 - c) Parents must regularly check on children aged 11-14.
- 8.5 Children under 13 must be accompanied at all times.
- 8.6 Membership contracts for users under 16 require a parent/guardian signature.
- 8.7 Further information can be found in our Kids in the Gym policy

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9. Investigating Misconduct

9.1 Staff have authority to enforce the Code of Conduct.

9.2 Users must provide identification upon request.

9.3 Non-compliance may lead to suspension, fines, or revocation of membership.

9.4 Severe breaches (e.g., property damage, threats) will be escalated under UOW Pulse's disciplinary rules.

10. Review & Updates

10.1 The UOW Pulse Board Chair, upon recommendation from the CEO, may revise this Code as necessary.

11. Availability of the Code

11.1 Copies of the Code are available in the Centre's foyer and on the UOW Pulse website.